

## REQUEST FOR DELIVERY INSTRUCTION BOOK

Date : \_\_\_\_\_

To  
The Manager  
Zen Securities Limited-DP-Division  
3<sup>rd</sup> Floor,GEV Tulasi,Plot No.151,152 & 153,  
Opp.JNTU, Pragathi Nagar,  
Quthbullapur , Hyderabad-500090.

Dear Sir / Madam,

**Sub** : Issue of Delivery Instruction Booklet.

I am Holding a demat account; Client ID \_\_\_\_\_ DP ID: \_\_\_\_\_

I am not able to locate the delivery instructions booklet which was given to me. So, I request you to issue a fresh delivery instructions booklet to the bearer/post \_\_\_\_\_ of this letter. Please freeze the remaining slips which were issued earlier.

Please do the needful.

Thanking you  
Yours faithfully,

Bearer sign : \_\_\_\_\_

Sign \_\_\_\_\_

Bearer Name : \_\_\_\_\_

Name \_\_\_\_\_

Note: Please enclose Valid Id Proofs Beneficial Owner & Bearer